



REF: SF/2026/10/000456

FINANCING APPLICATION FORM

CLIENT FILE | Companies, entrepreneurs and project sponsors

Complete all applicable sections and tick the relevant boxes. Enter "Not applicable" where appropriate. For longer answers, attach a separate sheet quoting the section number. Fields may be completed electronically or by hand.

Application date

File reference (office use only)

01 APPLICANT DETAILS

☐ Existing company ☐ Company being incorporated ☐ Sole trader ☐ Individual

Registered company name / full name

Trading name

Legal form

Country of registration

Date established

Registration number

Tax identification number

Business sector

Registered office / residential address

City / postal code

Country

Website

Current number of employees

Purpose: to collect the information needed to assess your application. Submitting this form does not constitute a financing offer or an approval decision.



CONTACTS & OWNERSHIP

Identify the persons responsible for the application and the owners of the business.

02 REPRESENTATIVE AND CONTACT PERSON

Representative's full name

Position / capacity

Nationality

Country of residence

Telephone with country code

Business email address

Follow-up contact (if different)

Position

Telephone / WhatsApp

Follow-up email address

☐ Direct contact ☐ Authorised representative ☐ Introducer / intermediary

If intermediary: name, company and relationship with the applicant

03 SHAREHOLDERS AND BENEFICIAL OWNERS

Identify the persons who directly or indirectly own or control the company. Attach a separate sheet if necessary, together with the ownership chain where intermediate companies are involved.

1. Name / company and country

Ownership (%) / means of control

2. Name / company and country

Ownership (%) / means of control

3. Name / company and country

Ownership (%) / means of control

Key executives: names, roles and experience

Group, parent company or related companies



PROJECT OVERVIEW

Describe the project, its market and the factors supporting its viability.

04 PROJECT TO BE FINANCED

Project name

Project country / city

☐ Start-up ☐ Expansion ☐ Acquisition ☐ Real estate ☐ Working capital ☐ Refinancing ☐ Other

☐ Initial study ☐ Feasibility study completed ☐ Ready to launch ☐ Already operating

Project summary, products / services and objectives

Target customers, market, competition and competitive advantages

Achievements, sales, orders or contracts already secured

Management team: relevant implementation expertise

Planned start date

Implementation period

Expected jobs created

Required approvals: obtained, pending or to be applied for

Key milestones and implementation schedule



FUNDING NEEDS & FINANCING PLAN

Use the same currency throughout this page and state the assumptions underlying your request.

05 REQUESTED AMOUNT AND TERMS

Currency (EUR, USD, other)

Total project cost

Financing requested

Own contribution available

Other financing

Remaining funding gap

Check: total cost = own contribution + other financing + financing requested + remaining funding gap. Do not count the same funding source twice.

☐ Loan ☐ Equity investment ☐ Mixed financing ☐ Finance lease ☐ To be determined

Requested term (months / years)

Grace period requested (months)

Required funding date

☐ Monthly repayments ☐ Quarterly ☐ Half-yearly ☐ Annually ☐ Other / to be determined

06 USE OF FUNDS AND FUNDING SOURCES

Property / land / construction : amount

Details / justification

Machinery / equipment / vehicles : amount

Details / justification

Inventory / working capital : amount

Details / justification

Acquisition / refinancing / other : amount

Details / justification

Source of own contribution and availability date

Other funders approached: amounts and application status

Main source of repayment / investment returns



FINANCIAL POSITION & RISKS

Provide available figures. For a start-up, provide forecasts and the assumptions used.

07 FINANCIAL INDICATORS

Reporting currency

Latest completed financial year

Interim reporting date

Revenue : preceding year

Latest year / interim position

Net profit / loss : preceding year

Latest year / interim position

Available cash : preceding year

Latest year / interim position

Outstanding financial debt : preceding year

Latest year / interim position

Forecast revenue: year 1 / year 2 / year 3

Existing debt: lender, maturity, monthly payment and security

08 SECURITY AND KEY CONSIDERATIONS

☐ Real estate ☐ Equipment ☐ Guarantee ☐ Other security ☐ None at this stage

Proposed security: owner, estimated value and encumbrances

☐ Arrears / late payments: yes ☐ Arrears / late payments: no

☐ Material litigation: yes ☐ Material litigation: no

If yes: nature, amount, current status and proposed measures

Key risks and mitigations: market, currency, execution, environment



MANDATORY DOCUMENTS

Proposed application checklist for assessment by VANDE-LANOTTE.

Tick only the documents enclosed. These requirements relate to the application file and are not a list of statutory obligations. If a document is unavailable, state the reason and expected submission date on page 8.

09 REQUIRED FOR ALL APPLICATIONS

☐ **Completed, dated and signed application form**

All applicable sections, together with necessary attachments and the signatory's contact details.

☐ **Valid identification for the applicant / representative**

A legible copy of the signatory's identification and, for a company, identification of the individuals who control it.

☐ **Recent proof of address**

Evidence of the registered office or residential address, preferably issued within the last three months.

☐ **Project and team presentation**

Business activity, objectives, location, target market, management experience and timetable.

☐ **Detailed budget and financing plan**

Costs by category, financing requested, own contribution, additional funding sources and use of funds.

☐ **Financial forecasts and assumptions**

A three-year projected income statement and a twelve-month monthly cash flow forecast, tailored to the project.

10 REQUIRED DEPENDING ON THE APPLICANT

☐ **Existing company: incorporation documents and authority**

Recent registry extract or equivalent, current articles of association, ownership breakdown and signatory authority where required.

☐ **Existing business: financial statements and bank statements**

Financial statements for the last three available financial years, recent interim figures and six months of business bank statements; for a newer business, the available period.

☐ **Company being formed: sponsor and proposed structure**

Draft articles or a description of the intended structure, proposed shareholders and incorporation timetable.

☐ **Declared own contribution: evidence and source of funds**

Evidence of contributed funds or assets, their availability and their origin.



PROJECT-SPECIFIC DOCUMENTS

Select the documents applicable to the type of financing and the funding sources presented.

11 MANDATORY WHERE APPLICABLE

☐ **Capital expenditure / construction**

Quotations, pro forma invoices or detailed estimates for the main expenditure items to be financed.

☐ **Real estate / land**

Title deed or preliminary sale agreement, property description and required approvals depending on the project stage.

☐ **Activities requiring authorisation**

Licences, approvals or permits obtained; otherwise, the status of applications and the expected timetable.

☐ **Business / asset acquisition**

Target overview, available financial information, valuation and letter of intent or draft agreement.

☐ **Refinancing / existing debt**

Loan agreements, repayment schedules, outstanding principal and details of any payment defaults.

☐ **Proposed security**

Evidence of ownership or commitment, available valuation and details of existing security interests or encumbrances.

☐ **Declared co-financing**

Agreement, letter of intent or evidence of ongoing applications; specify whether the commitment is firm or conditional.

12 DOCUMENT SUBMISSION GUIDELINES

Submit complete, legible and mutually consistent copies. Financial documents must state the reporting period and currency. Attach a working translation if needed and retain the document in its original language.

Use clear filenames: Company_DocumentType_Period. Documents containing personal or banking information should be sent through the channel agreed with your contact person. Do not disclose passwords or banking security codes.

List of attachments / number of files

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SUPPORTING MATERIAL & SIGNATURE

Recommended documents provide useful evidence when assessing the strength of the project.

13 OPTIONAL, RECOMMENDED DOCUMENTS

☐ **Market research / independent feasibility study**

Helps assess demand, commercial assumptions and technical feasibility.

☐ **Customer contracts, purchase orders, letters of intent**

Substantiate commercial opportunities and provide visibility on expected revenue.

☐ **Management CVs, references and completed projects**

Help assess the team's experience and ability to deliver the project.

☐ **Independent valuation / audit / technical report**

Improves understanding of asset values and the main risks.

☐ **Photos, plans, certifications or impact evidence**

Help explain the project and its operational, social or environmental strengths.

These documents may facilitate assessment and reduce requests for clarification; they do not guarantee financing approval.

Missing documents: reason and expected submission date

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14 DECLARATION AND SIGNATURE

I certify that the information and documents submitted are accurate and complete to the best of my knowledge. I undertake to report any material changes. I understand that the application remains subject to assessment and to the terms of any subsequent written agreement.

☐ I confirm the accuracy of the information and my authority to submit this application.

Signatory's name / capacity

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Place and date

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Handwritten signature and company stamp, if applicable

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Internal use: receipt, missing documents and observations to be recorded separately by the case officer.

